

Float Days

Dear Colleagues,

To ensure clarity upon the booking and use of 'Float days' please find below key points regarding their booking and allocation within ASDA Stores: -

- The float day is to be taken from 1st December to 31st March.
- There is **NO** requirement to take the float day on a weekday.
- You **CAN** book the float day over a weekend.
- Normal departmental holiday arrangements should remain to ensure cover.
- Please complete a holiday request form and speak to your line management to book.
- Holiday request forms should be returned to you within 5 days of the request.

**If you are being instructed otherwise, please speak to your
GMB Shop Steward**

Yours Sincerely,

Keith Dixon

Keith Dixon
GMB National Shop Steward

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