



# Attention **GMB** Members in **ASDA STORES**

December 2015

## FLOAT DAYS

Dear Colleagues,

To ensure clarity upon the booking and use of Float days please find below the wording from ASDA's Customary Holidays Policy.

### Key points to consider:-

- **ASDA have recently confirmed that the float day can now be taken in December.**
- **There is no requirement to take the float day on a weekday.**
- **You can take the float day on a weekend.**

Policy States:

"Floating Day

Every colleague receives one extra days leave from Asda, called a 'floating day'.

England, Wales & Northern Ireland

**The floating day must be taken between 2nd January and 31st March.**

Scotland

Where a colleague recognises 2nd January as their customary holiday the floating day is fixed to 26th December (Boxing Day). Colleagues who are contracted to work on the day the 26th falls will be paid their contracted hours for this day. Where colleagues contracted hours do not fall on this day they will be able to take their floating day at any time between 2nd January and 31st March.

The floating day is paid at the colleague's normal day or night rate for the number of hours they are contracted to on that day.

Where a colleague recognises 26th December (Boxing Day) as their customary holiday, instead of 2nd January, the floating day is not fixed to 26th December. Colleagues will therefore be able to take their floating day at any time between 2nd January and 31st March."

**If you are being instructed otherwise to the above please speak to your  
GMB Shop Steward.**

Yours sincerely,

*Keith Dixon*

Keith Dixon  
GMB National Shop Steward (London Region)  
Email: keith.dixon@gmb-asda.com  
Tel: 07917 674706